

South Coast Academy

Tel (039) 312 0162
Fax (086) 538 5403
Email: sca1@lantic.net

PO Box 371, Ramsgate 4285
1 Elgin Place Margate 4275

General Hostel Notes

Dear Parents/Guardians

Hostel Opening

The Hostel will open for **Hostel Learners** to book into the Hostel on the **26 January 2021**.
No Hostel Learners will be allowed to book into the Hostel Before the 26 January 2021.

Gate Times

Gates will open at **07:00am** and will be closed at **17:00pm** please make sure to be on time otherwise you will have to come back the next day. No Learners will be allowed to book in after **17:00pm** if no prior arrangements have been made with the **Hostel Parents**.

Procedure When Arriving At School On 26 January 2021

Firstly, report to the front Office, you will then be sent to Hostel Office to ensure that all the documents and fees are in place for your child, the **Hostel Parents** will then meet you at **Bottom Hall** and will allocate your child into his/her room.

Hostel Visiting Hours:

Visiting Hours during the **Week: 15:00pm – 17:00pm** / Visiting Hours during **Weekends: 09:00am – 17:00pm**.

Weekend Home Visits

If your child will be going home over a weekend, please ensure that you send an email by no later than Thursday during the week so that it can be arranged with **Hostel Parents**.

Town Leave

No child will be allowed to leave Hostel premises for church, extra classes, gym ect. Without a permission letter (email) from **Parents/Guardians**.

Children will be allowed town leave once week on a Friday afternoon, please ensure that all **e-wallet** payments are made on Friday afternoons after **13:00pm** to ensure children don't lose the money.

Procedure When Learner Are Sick

If a **Hostel Learner** is sick it is the **Parents/Guardians** responsibly to arrange for medical care, we do have a Medical Doctor close to the School where the **Hostel Learners** normally walk to, in case of an emergency the ambulance will be called for. But our **Hostel Parents** cannot drive **Hostel Learners** to the Hospital or Doctor.

Medication and Allergies

No medication is allowed in the dormitories, if your child is on any sort of medication you must please inform the **Hostel Parents**. If your child has any allergies, please inform us via the registration form beforehand.

Phone Calls To Hostel Parents


You can contact the **Hostel Parents** if you have any concerns during the day between **07:00am** and **18:00pm**, you can contact them after **18:00pm** in case of an emergencies **ONLY**.


Laundry

Primary Learners washing gets done for them, **High School Learners** are responsible for their own washing, each **Hostel Block** has its own washing basin.

Deliveries

Take Away Deliveries are allowed, just as long as it's not after **17:00pm**
Deliveries from Takealot and other Couriers must be **Arranged** with the **Hostel Parents** prior to Delivery.


MR S H PARSONS
HOSTEL DIRECTOR


PROFESSOR NGWENYA
BOARDING MASTER